



Board Minutes – March 6, 2019

Call Meeting to Order – President Linda Pritchard: 6:00 PM

- **Announcements/Information:**
 - Please remember to sign the attendance sheet. They are required for the records.
- **Approval of prior minutes:** Approved
- **Approval of the Treasurer’s reports for January and February:** Approved

Our Guild Family – Rosanne Hatfield

- **Shadows:**
 - Linda Reinert’s mother-in-law passed away.
 - Lana Garcia’s brother-in-law passed away.
- **Sunshine:**
 - Sharlene Rainville’s twin grandsons were born on Tuesday. Each weighted 6 lb 10 oz and were 20 ½ inches long.
 - Judith Phelps quilt, “The Value of Gears”, is featured in The Quilt Show newsletter by the National Quilt Museum.
 - Lynn Czaban received 1st place in Pictorial Wall Quilt at the AQS Daytona Quilt Show.

Unfinished Business

- **Lifetime Membership Award** – Rosanne Hatfield: Linda Heglin has been nominated for the Lifetime Membership Award. *“Linda has served CCQ in many roles throughout her 20 plus years. She has served as President, Pres-Elect, Treasurer, Equipment Chair, multiple times, Spring Retreat chair, also multiple times, and is currently serving as Publicity Chair. In addition Linda helps numerous committees, teaches at local quilt shops, and is always talking up CCQ. Linda has a positive, CAN DO attitude and an obvious love of quilting, quilters, and specifically Clark County Quilters. Su Holmes, whole heartedly nominates Linda Heglin for all these reasons and many more.”* Unanimously approved.
- **Constitution and Bylaws/Policies and Procedures Review** - Linda Pritchard: The proposed Constitution changes have been distributed to the membership in preparation for the vote at the March General Meeting.
- **Detailed Policy Review or Creation** - Linda Pritchard: Assignments for the procedures missing were made.

<u>Policy</u>	<u>Status</u>	<u>Responsible</u>
1. Conflict of Interest	Needs to be written.	Officers
2. Data Privacy	Needs to be written.	Officers
3. Donation	Completed and approved.	Donation Coordinator
4. Dues Scholarship	Completed and approved.	Dues Scholarship Committee
5. Email Approval	Procedure written and approved.	Secretary
6. Newsletter	Needs to be written.	Newsletter Editor
7. Newsletter Advertising	Posted on the website. Needs review.	Newsletter Editor
8. Operating Reserves	Posted on the website. Needs review.	Treasurer
9. Refund	Needs to be written.	Treasurer
10. Use of Guild Funds	In the old Policies and Procedures.	Treasurer
11. Website	Posted on the website. Needs review.	Website Administrator

- **Policy and Procedures, Section IX - Committee Details** - Linda Pritchard: These are the summaries Linda Pritchard has been requesting. She has received many and will follow up with those remaining.

New Business

- **Pacific Northwest Quilt & Fiber Arts event booth** - Linda Pritchard: Are any of you interested in doing this? Offer to let us have a booth to sell items with 30% going to them and 70% to us. Professional presentation of items is required. The Board thought it not practical due to timing and conflicts. However, if anyone wants to take it on, contact Linda Pritchard.
- **Request to Advertise at the Quilt Show from Vintage Pattern Warehouse** - Linda Pritchard: We viewed the photos showing her brochures and door prizes she has provided other shows. We discussed the email and decided that Linda Pritchard will respond that we will display brochures along with the others we receive and are willing to accept another door prize.

- **Publish Slate of New Officers Prior to June General Meeting** - Lorraine Spreadborough via email: I would like to suggest that the slate of officers be published in the newsletter prior to the election. With almost no one knowing who the proposed officers and directors are until election night, it is difficult to nominate from the floor, since it has to be done with the "candidate's" permission.

It was suggested to include a list in the meeting reminder to save time in May to continue to fill slots. Options include having a partial list with Newsletter as well. We should announce at meetings and in publications and communications that we need help filling positions. The general feeling is that we should let folks know. There is no need for secrecy.

- **Thursday Night Conflict for the General Meeting** - Linda Pritchard: There will be another event going on Thursday at the Adventist church. We will have our normal rooms except the foyer and will need to enter at the back door of the fellowship room. Membership will need to setup there. We are allocated a limited number of parking spaces and will need to shuttle overflow parking from the Church of Jesus Christ of Latter-Day Saints across St Johns Road. Will we have someone to direct the traffic? We will announce to the membership as soon as possible when official clearance is received to use the overflow lot. (*Editor's note: we have received permission.*)

Committee Reports - Reminder that a detailed report is needed by the President, either in person at the board meeting, or sent via email or snail mail. Please copy the Secretary when sending by email.

- **Auction** – Kate Griffith & Sharon Bishop: We had an Auction. Not completely final, but approximately \$16,200 was raised with expenses slightly less than budgeted at about \$1150. We received three items late, including membership for two to the Vancouver Symphony. As a result we will have a second time around auction at the March General Meeting. It will be silent auction from 6:30 to 6:55. Thanks to Stephanie Harland for cost saving help and to Su Holmes for stepping in as MC at the last moment. We need a half table.
 - **Fiber Arts Education** - Ann Robertson via email: We are working to get paperwork and check requests to the treasurer so we can get checks to organizations. We are currently asking for new applications. The next deadline is April 11.
- **Challenge** – Sonja Hughes via email: There are 34 entries for the Challenge Quilt event. They will be displayed at the Quilt show where everyone can vote for their favorite.
- **Comfort Quilts** – Darlene Angelatos via email: Comfort Quilts is working hard to get the quilts together and donate them to those in need. We are in need of quilt tops, mainly for men and boys. Please stop by our table and see the new kits with fat quarters and pretty fabrics in each one. We are looking for some longarmers that willing to do one quilt a month. If everyone in the guild would just make one top we would be doing great. Thanks to the ones that make tops every month for us.
- **Equipment** – Deb Mason via email: The Equipment Committee is working closely with the Quilt Show Committee to provide equipment for the show in a timely manner.
- **Fat Quarters** – Daune Spritzer: Greens in March, lavenders and purples in April.
- **Membership Service - Member Registration** – Karan Brooks via email: We have printed membership cards for 2019-2020 in preparation for the renewals beginning at the quilt show.
- **Mystery Quilt** – Bonnie Craig via email: I have nothing new to report. However, I would like an announcement at the General Meeting from the stage that Mystery Quilt participants should pick up their past and current steps. I need half a table.
- **Newsletter** – Pat Stephens via email: Please have info to Pat by Saturday to go out in the guild meeting reminder email. Also, Pat will be out of town March 18-22. If there are QuiltFest or other Constant Contact blasts that need to go out, I am able to schedule a time and date to send them. And, I can do that over the weekend of March 16 and 17. I will try to get as much of the newsletter done that weekend as possible but may not be able to complete it till the next weekend.
- **Opportunity Quilt**
 - **Construction** – Janice Harding Harris: The opportunity quilt top is finished and is at the quilter's.
 - **Ticket Sales** – Alvera Gaskins via email: Opportunity quilt has 418 tickets left to sell.
- **Outreach** – Rosemary Griggs: Nothing new.
- **Pins & Promotions** – Kathy Powell: For the quilt show the lanyards could be at the membership table, pins at the challenge table. However it should not be needed since we now have enough volunteers. There are only 4 mugs left of the 100 purchased. I need a table, half for Pins and Promotions and a half for class registrations.
- **Programs & Workshops** – Sharleen Rainville: Our speaker next week is award-winning CCQ member Lynn Czaban. Her two day workshop is full. Our final speaker in May is Mel Beach. I have a few spots open in her workshops. I have her samples to display next meeting. I will need half a table next week. I hope to give Linda photos of next year's workshop projects so it could be part of the before meeting slide show next week as a "teaser" for April's meeting when we will have next year's registration handouts etc. ready.

- **Publicity** – Linda Heglin via email: Most print ads are set. I have a box of QS tickets and a box of Save the Date cards. I expect to be at Craft Warehouse quilt party tomorrow afternoon if anyone wants to pick up these items. Or I can deliver.
- **Quilt Show** – Arden Shelton and Nancy Pietzold: The new banner was displayed. Check out the website. Thanks to the committees. All the pieces are all coming together due to the tremendous effort by many. The fashion show coming together for Saturday. The skirts in the show will stand on their own when after the models take them off.
 - **Jelly Roll Races** - Jean Seale: Jelly Roll Races are on with 2 teams already registered. I need a half table.
 - **Block Contest** – Lorraine Williams via email: I need a table or a half a table at the General Meeting in March so that I can collect the block contest entries.
 - **Vendors** – Lin Hill and Terri Sasse: 34 vendors. Doesn't include Cherry Wood Prince . Diverse group. Will start earlier looking for vendors right after this year for next year. Conflict with Rusty Barn. Will give applications to them when they leave this year.
 - **Volunteers** - Rosemary Griggs: All volunteer positions are filled except for an additional ticket taker each morning to track the volunteers coming in. Needs a table.
- **Retreat/Fall** – Pat Rushford via email: Nothing new to report on fall retreat. There was an article in the newsletter and we will have a registration form up soon. Registrations start in April.
- **Retreat/Spring** – Su Holmes via email: Retreat event is history, all road travelers will be home again by the time of the board meeting, including the international attendee. Final accounting may be complete soon, certainly before the guild meeting.
- **Saturday Workshops** – Jean Seale: We need a replacement chair and an assistant.
- **Secret Pal** – Pat Mathison via email: First let me propose a change in name to “Secret Quilter”. I have sent a committee chairpersons responsibility and a general description for the general guild population to Linda Pritchard.
- **Stash Bazaar** – Diana Stack Roberts: There are 19 tables paid for, 5 more spoken for (not yet paid), and only 4 tables left in the main room (an additional 4 in the entryway if needed with one of those spoken for). We are on our way to a successful bazaar! One half table is needed.

Discussion Item: A concern was raised about junk email coming into members and whether someone sold them our list. It doesn't appear to be our list since many of those present were not receiving them.

Meeting Adjourned: 7:07 PM

Next Board meeting: Wednesday, April 3rd, 6 p.m. at ?.

Next General Meeting: The next meeting is March 14th at Adventist Community Church, 9711 NE St Johns Road, Vancouver, WA.

Next Month's General Meeting: The following meeting is April 11th at Adventist Community Church, 9711 NE St Johns Road, Vancouver, WA.

Dennis D. Morgan
Secretary