



# Board Minutes– October 3, 2018

**Call Meeting to Order** - President Linda Pritchard: 6:00 pm

- **Announcements/Information:**

- Please remember to sign the attendance sheet. They are required for the records.

- **Approval of prior minutes:** Approved

- **Approval of the Treasurer's report:** The report is not available yet.

**Our Guild Family** – Rosanne Hatfield via email.

- **Shadows:** John Hatfield is in a hospital in NC with a small intestine blockage awaiting word if surgery will be required. Will know more tomorrow.
- **Sunshine:**
  - Gene Seale has a new granddaughter.
  - Several quilts won ribbons at Quilt Expo. We are awaiting information on who.
  - Lynn Czaban has won something at the Huston Quilt Show, she will know exactly what in early November.
  - Gerrie Thompson won a first place in the First Time Exhibitors at the Paducah Quilt Show.

**Education Moment:** Bring up any topics that would be good to share.

## Unfinished Business

- **Open Positions** - Linda Pritchard: Equipment Chair! An assistant is standing by! Linda Heglin can explain the duties.
- **2019 Featured Artist Show** - Rosanne Hatfield: It is time to start thinking about the Featured Artist for October 2019. Please send your nominations to [ccq.pres.elect@gmail.com](mailto:ccq.pres.elect@gmail.com) no later than the October general meeting. Please check with your nominee to be certain this is a task they are willing to undertake. Also, a little bio about the nominee. I will not be at the September or October general meetings as I will be traveling across the country. Therefore, I can only accept the nomination by email. The name of the Fall 2019 Featured artist will be announced at the November general meeting.
- **Constitution and Bylaws Review and Policies and Procedures Review:** - Linda Pritchard: In progress. Plan to restart the committee in October. Let Linda know if you are interested in joining.
- **Auction Funds Distribution Process** - Linda Pritchard: Looking for people who would be interested in being on the committee.

## New Business

- **General Meeting Room Setup:** First time in the new location was a little chaotic. We will move the program to the back of room. We will move membership to the foyer to reduce congestion. Linda will confirm that is ok with the church. 231 at last meeting. Recommended that we ask folks move to center 5 minutes before start to open seats for late comers. We should remain at our tables if you have a good view. Linda Pritchard will post a sign at side door limiting access to those needing to set up only. We will have quilt holders walk around to show sample quilts. Empty tables for holding them would help. Linda Pritchard will have the back lot opened early. We need to remember to take the garbage out after the meeting.
- **Quilt Show Dates** - Arden Shelton: Quilt shows are jammed up in March. There is a need to coordinate dates better. Only date in April is the second week. We are already committed for next year, the last weekend in March. We might be able to move 2020's show to the second week in April. To do so would require moving the General Meeting a week later than normal. The Board agreed we can do that.
- **Budget Math Correction** - Stephanie Harland: There is a minor correction due to a spreadsheet error. The totals were off due to the calculation error. The budget is still still balanced, just the total off. \$97,090 is the correct total.

**Committee Reports** - Reminder that a detailed report is needed by the President, either in person at the board meeting, or sent via email or snail mail. Please copy the Secretary when sending by email.

- **Auction** – Kate Griffith & Sharon Bishop: Nothing new at this point.
- **Challenge** – Sonja Hughes: A sample quilt was shown. They need a half table at the General Meeting. At the table will be a sign up sheet and hand out with instructions.
- **Comfort Quilts** – Darlene Angelatos: Nothing to report. They will need two tables.

- **Equipment** – ? and Su Holmes: We would like to transfer contents from the fiber-board cupboards to the empty library carts as they become available. If time and energy permits, take the empty old cupboards to the Stash Bazaar for sale. The Board agreed. The Newsletter is showing Su as chair. It should either be blank or show her as assistant to make it clear the position is open. Su will get signs for stash bazaar and get them there. Talked to the vendor to see about the cost of providing the standards to eliminate storage cost, maintenance, etc. However they are not nearly as good as ours as evidenced at Northwest Expo.
- **Featured Artist Show** – Nancy Tubbs by email: I want to borrow 3 large (24-30 cups) coffee pots for the show. If anyone on the board has one or more to lend, please contact me directly, by phone or email.
  - 2018 Featured Artist: Joanne Adams Roth has all of her quilts selected for the show and now has all of them in her possession. All the quilts have sleeves and the stories have been written and printed. She has organized the list of her quilts as a spreadsheet and has labeled her quilts by number to correspond to her spreadsheet. She has also determined the layout for the quilts, using Dennis's printed layout sheets as the blueprint.
  - Volunteer sign-up sheets were circulated at the September meeting and a great start on vacant slots was made. There will be an FAS table at the October meeting for more signups and I will also circulate the sign-up sheets during the meeting. At the meeting I will make any necessary announcements related to the show.
  - I will make a visit to the H.H. Hall building next week, to talk with mgmt staff and check out the building, to see if there are any last minute questions to be answered. Especially want to find out if there will be a locked vacant office that Joanne can use to store her quilts before the show setup. She would like to deliver them on Wednesday if possible. The building management office called yesterday to let me know that our use of the building on Thurs, Oct 18, has been changed from noon until 1 pm as there is some kind of conflict at noon. I don't foresee that as a problem.
  - The CCQ Treasurer gave me a check for \$50.00 at the Sept Board Meeting to be used for change in the donations cash box at the show. I also notified Rosanne Hatfield that I would chair the FAS for one more year since no one else has stepped up to the plate yet as my assistant.
- **Historian** – Lorraine Spreadborough: Nothing to report.
- **Hospitality** – Susan Zook: We are stocked up on everything. It takes an hour to perk the coffee and hot water. C and D are to bring refreshments this month. Reminder there can be no pork or alcohol. It was requested that there be no strawberries due to allergies. Be aware of peanuts and avocado allergies as well. Feel free to help in the kitchen.
- **Library** – Ada Levins: The library will not have a table at the October guild meeting social hour as I will be out of town. We will be at the Stash Bazaar. One suggestion was to offer as door prize the good ones.
- **Membership Service**
  - **Member Registration** – Karan Brooks: Three tables. Membership 342 + 4 in process for a total currently 346. Karan encouraged the Board set the example and be ready to show your card. She suggested you have it showing with your name tag like Su did last year. Karan has been sending welcome emails to new members. Linda has made CCQ business cards to share with non members and they will be available at the membership table..
  - **New Member Services** – Colleen Garrison: Tea planned, but no date as yet. Comments heard from new members: It is hard to find a place to sit. We are cliquish. Small groups are hard for them to find. Suggested we give a special badge to identify new members. We should have assigned ambassadors to help them. We will put it in the newsletter to request members to help. Another suggestion was a new member wave at the start of the meeting. It was recommended that they are new members the entire first year. We all need to be friendly to welcome those that are unfamiliar to help them fit in. We all need to feel welcome.
  - **Information Management** – Ada Levins: Nothing new.
- **Mystery Quilt** – Bonnie Craig: One half table is needed. Sign ups are next week. It will be fun to do. It's a mystery. \$7.00 to participate. The quilt can be made in either of two sizes.
- **Opportunity Quilt**
  - **Ticket Sales** – Alvera Gaskins: Opportunity Quilt had a successful Quilt Expo. Our next event is Birdfest in Ridgefield in October 5, 6, and 7th. Fiber Arts Show is follows after. 457 tickets are sold to date.
- **Outreach** – Rosemary Griggs: Did another mini quilt show at a retirement home.
- **Pins & Promotions** – Kathy Powell: Our pins are ordered. We will have a sample soon. We also should have a sample of coffee mugs. She needs a half table. There is a question on the invoice for the pins. There are quantity options on the mugs. Stephanie Harland moved that we order 100 mugs and approve the extra expense. Motion passed. The board recommended \$7.50 or \$8.00 to avoid need of coin change.
- **Programs & Workshops** – Sharleen Rainville:

- October workshop (Cindy Needham) has 7 openings. November workshop (Anelie Belden in place of Sylvia Phippen) has only 4 signed up. A sample of project will be at the October meeting. They need 5 quilt stands.
- January's speaker, Sam Hunter, has sent her samples to help generate signups. They will be hung at the October meeting. There are still lots of openings. We need to hang these samples around the room behind other committees. They will be labeled with what they are and to see Programs to sign up. For which committees will this not be a problem?
- For the December meeting are there some program ideas? The suggestion is to show First and Last quilts. 10 people good but don't limit if more desire to show.
- Where in general meeting agenda is an appropriate spot for previous month's students to show their project? Start of Show and Tell.
- The cost of UBER for guests to return to PDX is \$25 to avoid 4:30 am drive for Program chair. The Board approved spending.
- Quilt Show dates discussion and Layout of general meeting will be of great interest to Programs/Workshops. 2019-2020 and 2020-2021 scheduling is coming along. Planning no workshop in September, just a speaker.
- **Publicity** – Linda Heglin: All press releases for Stash Bazaar, FAS, and general meeting have gone out. Working with Quilt Show and Auction on printed material.
- **Quilt Show** – Arden Shelton and Nancy Pietzold: They need Volunteer Coordinators: Rosemary Griggs and Su Holmes stepped up with Ada Levins helping with email lists. Also need an Education Coordinator to organize the classes. Featured Quilter is Matthew Boudreaux. Mister Domestic. Joyce Brecke will take photos but it will be a month later for the drives. Skill level will be tied to the quilter instead of the technique. There will be a committee meeting before the November General Meeting and each following General Meeting until the show.
  - **Block Contest** – Lorraine Williams by email: I had a positive response to the start of the 2019 Quilt Block contest. As it turns out, Sonya and I had similar colors speaking to us, so the Challenge will follow the same basic color scheme! The information was given to the newsletter and is now posted on the CCQ website as well. I will be needing a 1/2 of a table for the October meeting (please don't forget about me this time).
  - **Vendors** – Lin Hill and Terri Sasse: They met and will be issuing the vendor invite packets soon.
- **Retreat/Fall** – Pat Rushford: Able to fill two open spots and possibly the third. They will need some irons and boards. Bring task lights. There are 40 attending. Pat will be at the site tomorrow for familiarization.
- **Retreat/Spring** – Su Holmes: Sign-ups with \$50 deposit will be accepted at the November general membership meeting. Applications will be printed and available at the sign-up desk. Full payment may be made by the February 2019 meeting. Once again, there is room for 40 travelers. We are going to return to Camp Tilikum near Newberg, Oregon. Fees will be nearly the same as previous years, as the management there gives us generous discounts for midweek arrival (best deal) and 5% rebooking discounts (for all of us), probably about \$260. Feedback? Su Holmes quilted@comcast.net or text me, 503.799.0424. See you on the road again!
- **Saturday Workshops** – Jean Seale: January 26th at Salmon Creek Methodist. Check the website for offerings. Registration in November. Saturday Workshops will be on January 26th at Salmon Creek United Methodist Church. Classes begin at 9am. Teachers will be setting up at 8:00. Check website for listing of teachers and class offerings. Registration begins at 6pm at the November CCQ general meeting and forms will be available online November 1st. Half day is \$10, full day \$20 and the charity projects are free. Su Holmes will give a lunch lecture on use of technology in quilting.
- **Secret Pal** – Pat Mathison: Only eight participating so far but others can join in at the October General Meeting.
- **Stash Bazaar** – Diana Stack Roberts email report: We have sold 20 tables for the Stash Bazaar, which is down from previous bazaars. There are 8 tables not sold. All together, we have collected \$672.50 in table rentals, with \$30 committed to be paid by Friday. Since there rental hall is \$350 and there are few other expenses, so far it seems to be a winner, but we will have to keep an eye on the numbers in the future.
- **Three for One** – Karen Streeter: October's Three-for-One will be from our own Sheri Holloway at Sheri's Corner of Crafts & Gifts, right here in Vancouver. Gift certificates will be able to be used on classes, kits, and Accuquilt dies.

**Meeting Adjourned:** 8:36 pm.

**Next Board meeting:** Thursday, November 1st, 6 p.m. at the Vancouver Fire Station #9, 17408 SE 15th Street, Vancouver, WA.

**Next General Meeting:** October 11th at Adventist Community Church, 9711 NE St Johns Road, Vancouver, WA.

**Next Month's General Meeting:** November 8th at Adventist Community Church, 9711 NE St Johns Road, Vancouver, WA.