



# Board Minutes– August 8, 2018

**Call Meeting to Order** - President Linda Pritchard: 6 pm.

- **Announcements/Information:**

- Please remember to sign the attendance sheet. They are required for the records.

- **Welcome New and Returning Board Members**

- **Introduce New Board Members** - Linda Pritchard
- **Overview of Board Responsibilities** - Linda Pritchard If your report does not require discussion please send in the report. Even if it does, sending in your report prior to the meeting for inclusion in these minutes is much appreciated. Voting requirements will be announced prior to the meeting. Please review all financial documents and minutes sent for approval. "Manning" your table during the social hour is required. Please use committee report time judiciously and submit your articles in a timely manner. Notebooks are available, and you should all have them. Please keep them up to date even if you are going to be IT next year.

- **Approval of prior minutes:** *Approved as written.*

- **Approval of the Treasurer's report:** *Approved as written.*

**Our Guild Family** – Rosanne Hatfield: *(Editor's note – supplemented following the meeting.)*

- **Shadows:** Rough summer.

- Martha O'Neal died from a fall down her stairs in July.
- Mary Morrey's husband passed after battling a long illness in July.
- Lanny Hammett lost her husband.
- John & Rosanne Hatfield's brother-in-law passed away in late June.
- Diane Schmitt has been in the hospital with a heart issue.
- Long time former member Georgina Cayan is recovering from a burst appendix.
- Kathy Powell had surgery and is recovering, this is now a sunshine.
- Bev Woodard had arthroscopic surgery on her knee, she is recovering, this is now a sunshine.

- **Sunshine:**

- Lynn Czaban's quilt "A Bright Idea" was accepted in IQA Houston Quilt Show.
- The Storytellers will have an exhibit at Northwest Quilting Expo, CCQ members Dianne Kane, Hedda Wright, CarolAnne Olson, Mary Kay Price, Judith Phelps and Linda Reinart.
- Joan McConnell has been asked to show some of her quilts in the Cascade Park Library and her husband as asked to show some of his Art as well. this will take place Sept. 1st through Oct. 31<sup>st</sup>.
- Stephanie Harland welcomed a new granddaughter, Sophia.
- Linda Heglin has started a Modern Quilt Group within CCQ anyone wishing more information contact Linda Heglin.
- Pacific Northwest Quilt & Fiber Arts Museum Festival Exhibit dates are October 12-14, 2018
- Judith Phelps quilt "From the Ashes" was chosen as the cover of Quilt Expo's advertising
- CCQ received a very nice Thank You note from Alice Davies of the FISH of Vancouver Board of Directors, as well as a second Thank You note from the entire FISH of Vancouver Board of Directors.
- It is time to start thinking about the Featured Artist for October 2019. Please send your nominations to ccq.pres.elect@gmail.com no later than the October general meeting. Please check with your nominee to be certain this is a task they are willing to undertake. Also, a little bio about the nominee. I will not be at the September or October general meetings as I will be traveling across the country. Therefore, I can only accept the nomination by email. The name of the Fall 2019 Featured artist will be announced at the November general meeting.

**Education Moment** - Check request, reimbursement, deposits - Stephanie Harland: Stephanie briefed the board members present on use of Check Request/Deposit forms and use for Credit Cards. One committee, one form per meeting. Money handling procedures were addressed. 9cent copies was announced as the standard of reimbursement, exception being officers? Copies may be reimbursed from home printers at \$0.09 each. Cannot take CC for gambling i.e. 3for1 or opportunity quilt. Call or

email the Treasurer with any questions. *(Editor's note: Stephanie discovered after the meeting that credit cards can now be accepted for raffles.)*

### Unfinished Business

- **General Meeting Location for Next Year** - Linda Pritchard: Adventist Community Church 9711 NE St Johns Road, Vancouver is our new location. Excellent situation for us! Parking is plentiful and safe. Hospitality will be visiting with President and others setting up AV in future. Time for our use is 1530-2130 with Wifi available. Use of the kitchen is approved and coffee will be OK!
- **Open Positions** - Linda Pritchard: Equipment Chair! An assistant is standing by!
- **Constitution and Bylaws Review and Policies and Procedures Review:** - Linda Pritchard: In progress. Reorganization will occur in the fall.

### New Business

- **Audit Committee Report** - Stephanie Harland: Findings were reviewed. This information was in the letter sent out by the treasurer.
- **2018-19 Budget** - Linda Pritchard and Stephanie Harland A balanced budget was achieved during the Audit/Budget meeting of 30 July 2018. This was reviewed by Linda P. and Stephanie H. Adjustments were made by the board and Budget of \$96590 and motion was made by Rosanne Hatfield to accept and recommending proposal be presented to the guild. Motion was passed.
- **Concerning the auction:** A motion was made by Rosemary Griggs to divide the auction proceeds proportionally. "I move that we take the income from auction after expenses and divide it proportionally." Motion was seconded, and discussion followed. The motion carried. Sharleen Rainville made a motion that "We divide the proceeds of the auction 50% to guild operating fund and 50% to a restricted fund for charitable giving." Motion was seconded. Discussion followed, and motion was amended as recorded above. Second was agreeable to changes. Motion carried. There were five abstentions. Kate Griffith moved that "restricted donation funds be used within the community to support those organizations that promote sewing, quilting education and creative fiber and needle arts." Motion was seconded. Discussion followed, and motion changed as above. Motion carried. Three abstentions noted.
- **Board Meeting Location/Day** - Linda Pritchard Meetings will be Wednesday the week preceding guild meeting.

**Committee Reports** - Reminder that a detailed report is needed by the President, either in person at the board meeting, or sent via email or snail mail. Please copy the Secretary when sending by email.

- **Auction** – Kate Griffith & Sharon Bishop: Auction committee report. Nothing definitive to report until board approves budget and church answers a few questions regarding date and raffle/ wine restrictions. Looking forward to 'Auction Lite'. 7 February and auction are ok. No alcohol.
- **Challenge** – Sonja Hughes: Will present the challenge in September.
- **Comfort Quilts** – Darlene Angelatos: Email from Laura/committee - Comfort Quilts for 2018-19 will be led by Darlene Angelatos and Laura Stephens. They have invited Judy Arnold to be recognized as the third vital member of the committee. Our skills complement one another's, and we're enjoying the work, supported by some of last year's most steadfast volunteers and a couple of new ones. Thanks to the efforts and vehicles of a dozen volunteers (most significantly, Su & Brian Scott and Darlene's family men), relocating Comfort Quilts to Battle Ground was accomplished in a single half day. Since then, with safety and efficiency as twin goals, we've been able to unpack and shelve all our fabric (no opaque bins of who-knows-what). Using some of the grant money from Holy Redeemer Catholic Parish, we purchased a sturdy, safe-for-all step ladder, enabling us to access the fabric on upper shelves. Since July 1st, we've processed enough tops to keep Thomas Park busy with long-arming but have been primarily concentrating on making the best use of Darlene's garage. We're ready for September's guild meeting. We have already distributed 75 quilts, and more are ready to give.
- **Equipment** – Su Holmes: A primary Equipment chair is needed. Linda Heglin reports the movers have been scheduled for the FAS.
- **Fair Premiums** – Sharry Olmstead
- **Fat Quarters** – Daune Spritzer: Chosen theme seasonal sensations and Newsletter knows all about it.
- **Featured Artist Show** – Nancy Tubbs:
- **Historian** – Lorraine Spreadborough: A no host luncheon is scheduled for 12 noon August 24<sup>th</sup> at Izzy's Pizza 1503 NE 78<sup>th</sup> St in Vancouver.
- **Hospitality** – Susan Zook: Not present in October and November.
- **Library** – Ada Levins: Will continue liquidation of library, timeframe goal is Spring.

- **Membership Service**
  - **Member Registration** – Karan Brooks: Guest fee is now \$10. Must be a member to remain on the board. Invitation from Fabric Depot to a SEWcial.
  - **New Member Services** – Colleen Garrison:
  - **Information Management** – Ada Levins: Doing great!
- **Mystery Quilt** – Bonnie Craig: Mystery quilt ready for those who want to play. There is a \$7 fee.
- **Newsletter** – Pat Stephens: Deadline is the 15<sup>th</sup> of August for the September newsletter.
- **Opportunity Quilt**
  - **Construction** – Janice Harding Harris:
  - **Ticket Sales** – Alvera Gaskins: \$5 tickets, starting with 1200 printed tickets.
- **Outreach** – Rosemary Griggs: Members of Outreach have been working at the Clark County Fair and have signed up new members.
- **Pins & Promotions** – Kathy Powell: Will be looking at new people with this years' pins.
- **Programs & Workshops** – Sharleen Rainville via email: Carol Jacobsen has lined up great speakers and workshop presenters for 2018-19. With sign-ups being taken at only one regular guild meeting, we are doing well with registrations. Lynn Czaban's workshop has only one spot left, but all the other workshops have spaces available. An email "blast" advertising the September workshop ("Gulu Camp" with Janet Storton), and workshops in general, will be going out in the near future. Many people stopped by the CCQ table at the Clark County Fair and took information. Assistant Dell Drake and I have met and identified out goals for speakers for the next two years.
- **Publicity** – Linda Heglin: FAS flyers and postcards for stash buster and new CCQ brochures are available. They have been delivered to local quilt shops and fabric outlets.
- **Quilt Show** – Arden Shelton and Nancy Pietzold: Quilt Show Report for Board Meeting, August, 2018  
The Quilt Show Committee now has all its co-chairs. We have added Terri Sasse as our newest member. The committee chairs are: Arden Shelton and Nancy Pietzold as Quilt Show Co-Chairs; Lin Hill and Terri Sasse as Quilt Show Assistant Co-Chairs. A Quilt Show Advisory Committee has been formed to advise and help new Quilt Show chairs with the running of the show. This Committee is comprised of former Quilt Show Chairs! The theme of the Quilt Show is "Blues and Lights: Quilter's Delight". Arden will be displaying examples at our Sept meeting. The Quilt Show will have several special exhibits: Fairy Tale Quilt Challenge, Vancouver Tapestry again, The Storytellers group, Grandma's Bragging Corner and The Cherrywood Purple Prince exhibit! More to come.
  - **Block Contest** – Lorraine Williams: Nothing to report at this time.
  - **Vendors** – Lin Hill:
- **Retreat/Fall** – Pat Rushford: The Retreat is full and there are five on the waiting list.
- **Retreat/Spring** – Su Holmes: Accepting applications in November. The fee will be established after budget approval.
- **Saturday Workshops** – Jean Seale: We have 12-18 willing to teach classes 26 January. There will be no lunch and we are at the same location.
- **Secret Pal** – Pat Mathison:
- **Stash Bazaar** – Diana Stack Roberts: For October 6<sup>th</sup>, we have 12 tables paid and nine more reserved. We still have ten tables more available.
- **Three for One** – Karen Streeter via email: Sept's 3-for-1 will be Quilt Nest in Castle Rock. Needs donation form and \$60 for the gift certificates.
- **Website & Constitution/By-Laws** – Diana Cruz:

**Meeting Adjourned:** Meeting was adjourned at 8:53PM.

**Next Board meeting:** Wednesday September 5th, 6 p.m. at Clark Regional Wastewater District, 8000 NE 52nd CT, Vancouver, WA.

**Next Month's General Meeting:** September 13th at Adventist Community Church, 9711 NE St Johns Road, Vancouver, WA.

Recorded by Su Holmes

Edited by Dennis Morgan, Secretary