



Board Minutes - May 3, 2018

Call Meeting to Order - President Su Holmes: 6:01 pm

- **Announcements/Information:**
 - Please remember to sign the attendance sheet. They are required for the records.
- **Approval of prior minutes:** Approved
- **Approval of the Treasurer's report:** Approved

Our Guild Family – Linda Pritchard

- **Shadows:** Jim Scheurman is in Wisconsin with his family. As reported in April, he went to visit his terminally ill brother. He also noted that they did not expect his mother to have much time left. Indeed, Jim's mother and brother passed within two days of one another. Please keep Jim and his family in your thoughts.
- **Sunshine:** Cathy Erickson won an Honorable Mention at Paducah for "Summer Delights". Yay, Cathy!

Unfinished Business

- **Batting for Lucy Crouse** - Su Holmes: Su was able to deliver the roll of batting after the Quilt Show. Lucy was very excited to receive it.
- **General Meeting Location for Next Year** - Linda Pritchard: Adventist has not sent the proposed yet this week, but is promised. Likely site starting in the fall.
- **Open Positions for Next Year** - Linda Pritchard: Some positions still remain open. Linda would appreciate suggestions. We need Auction, Publicity, Hospitality, and New Member Services. She will send out a notice in the Newsletter and Constant Contact and announce in the May General Meeting.
- **Budget Committee** - Linda Pritchard: The committee will be forming in the next month or so. Reminder that committee budgets for next year are due to Linda by the June Board Meeting. End of July is currently planned for the Audit/Budget Committee Meeting.
- **Constitution and Bylaws Review and Policies and Procedures Review:** - Su Holmes & Dennis Morgan: Roseanne Hatfield moved that we move the business to the end of the meeting. Passed.

New Business

- **Vision** - Su Holmes: "Definition. Vision Statement: (Desired End-State) A one-sentence statement describing the clear and inspirational long-term desired change resulting from an organization or program's work." Vision statements sent in for consideration. I am closing input tonight. The proposals will be posted and voted on at the June General Meeting.
 - Clark County Quilters: Making our Communities a Warmer Place.
 - Preserve the art of quilting in the Northwest and beyond.
 - Gather *Make Friends* Quilt
 - Follow in the craft of our quilting ancestors.
 - Vision: Quilting Inspirations
- **Quilt Stand Request** - Su Holmes: The request is taken care of. Roseanne Hatfield has a personal stand she will lend them.
- **Budget Overages** - Stephanie Harland: Quilt Show - 1. DVD for the Quilt Show approved earlier, but an additional \$81.20 was spent for additional thumb drives. Alvera Gaskins moved that the overage be approved. Passed. 2. Venue line item costs were an additional \$2,152.02. Sharlene Rainville moved we approve the overage. Passed.
- **Joint Board Transition Meeting** - Su Holmes: The meeting is scheduled for June 17, Father's Day. It was the only weekend time available for a picnic site. It will be potluck with Su providing the main course. 2:00 pm at Hockinson Meadows Picnic Shelter, 10910 NE 172nd Ave, Brush Prairie, WA 98682.
- **Use of Square for Credit Card Processing** - Stephanie Harland: They work fine. We get an immediate response on a card issue. Reports are available quickly. We have added another donated reader and tablet. Receipts would require a thermal printer. You can receive an email receipt. We also can print later for those that need. You can not use credit cards for Opportunity Quilt, Three for One, or other games of chance. It will cost a bit more for Auction, but the advantage over all to the Guild is worth it.

Committee Reports - Reminder that a detailed report is needed by the President, either in person at the board meeting, or sent via email or snail mail. Please copy the Secretary when sending by email.

- **Auction** – Kate Griffith & Sharon Bishop: Nothing new to report.
- **Challenge** – Karen Griggs Saltzberg & Sonja Hughes: Nothing new to report.
- **Comfort Quilts** – Alvera Gaskins & Laura Stephens: **THANK YOU!** CCQ, via the Comfort Quilts group, between November 2017 and early May 2018, has donated 627 quilts to 25 organizations. How'd we do that? Well, with lots and lots of help. From the list attached to the minutes some folks donated supplies, some cut and prepared kits, others made tops; we assembled "quilt sandwiches" and somebody quilted 'em. Still others have done binding, labeling, photography, packaging, record-keeping, and delivery. And a very special few help at every stage of the work. Whatever your contribution, THANK YOU! 168 people touched the quilts this year.
- **Equipment** – Linda Heglin & Lin Hill: Equipment would be happy to have help with inventory of the storage unit, planned for Saturday, June 2nd @ 10:am. Unless it rains ... or snows.
- **Fat Quarters** – Sharleen Rainville: The May theme is Florals. There are no Fat Quarters in June.
- **Historian** – Lorraine Spreadborough: Nothing to report.
- **Hospitality** – Mary Reed: Nothing to report.
- **Library** – Joyce Brekke & Ada Levins: They would appreciate as much room as possible at the May General Meeting to sell books. You can use Tiny Cat to reserve a book.
- **Membership Service**
 - **Member Registration** – Joanne Adams Roth & Karan Brooks: 480 Members currently. Selling merchandise to end of year.
 - **New Member Services:** The New Member Tea is at Fiddlesticks this Sunday 1-3. All are invited.
 - **Information Management** – Peggy Carstens: Nothing new to report.
- **Mystery Quilt** – Rosemary Griggs & Pat Rushford: Members who worked on the mystery quilt should bring their completed tops to the June general meeting. They do not need to be quilted. They will be shown during show and tell as they are too big to display on chairs.
- **Newsletter** – Shelly Brands & Pat Stephens: Please send your newsletter articles to ccqnewsletter@gmail.com no later than May 11th.
- **Opportunity Quilt**
 - **Construction** – Judith Phelps & Louise Deatherage: The quilt will be shown at the General Meeting.
- **Outreach** – Tina Marie Zaccanti & Ann Robertson: Nothing new to report.
- **Pins & Promotions** – Jeanne Garritson & Breanna Bell: We still have lots of pins to sell and will need a table at the General Meeting.
- **Programs & Workshops** – Carol Jacobsen & Sharleen Rainville: 1) Final preparations are completed for May 10th speaker, Karen Kay Buckley. 2) Registration forms, brochures, and informational poster for the 2018-2019 Speakers and Classes are complete and ready for the June 14th registration date. Thanks to assistant, Sharleen Rainville, for her super work on these documents. 3) The registration team has been assembled to work with the Treasurer for class sign ups on June 14th. 4) Del Drake has agreed to be the speaker program assistant working with Sharleen Rainville for the 2018-2019 year and going forward as program chair for 2019-2020 guild year. Carol explained what Gulu Camp is - essentially Modern Primitive. The actual registration forms will be on NCR paper to provide a receipt copy for the member..
- **Publicity** – Rosanne Hatfield: One more press release and she is done.
- **Quilt Show** – Dianne Kane & Wilma Scott: The Quilt Show Team is recommending the creation of a Quilt Show Advisory Committee. We expect it to consist of 4-6 members who will rotate every 1-3 years. This board can serve as the "brain trust" for quilt show activities. It will serve in an advisory role.

Final accounting is nearly finished. Gross income was \$32,151.68. Expenses were \$17,642.69. Net profit is \$14,500 to 15,500. Without fiscal year accounting restrictions, we would also include \$865 in vendor fees and we would remove fees from last year, leaving a net income of \$15,581.58. We won't have final final until we receive merchant fees for use of credit cards.

Naming the show. There were a lot of write in votes. Now we have three strong contenders. Proposals for the final vote are: Quilt Fest NW, Vancouver USA Quilts, CCC Quilts Festival

They need half a table at the May General Meeting.

- **Block Contest** – Janice Harding Harris: Nothing to report.
- **Vendors** - Arden Shelton and Nancy Pietzold: The vendors were very happy with the drawing. 1930 forms were turned in.

- **Retreat/Fall** – Pat Rushford: Everything ready to go to sign up beginning in May. Forms available to take and bring back and can retrieve from the website.
- **Retreat/Spring** – Sue Robins: Nothing to report.
- **Saturday Workshops** – Jean Seale: Tentative is January 26, still working with Salmon Creek United Methodist Church. Still looking for teachers and quilting projects you as a Guild would like to see offered.
- **Secret Pal** – Pat Mathison: Nothing to report.
- **Stash Bazaar** – Janice Harding Harris: The last stash bazaar was one of the most well attended in recent years. Overall, vendors were very happy with their sales. Suggested that vendors also advertise in social media. The next stash bazaar will be held on October 6th at Salmon Creek United Methodist Church. Dianna Stack Roberts will be chairing the event. Since this has been a profitable venture for the guild, I think we should keep the table rental fees the same as they have been.
- **Three for One** – Jackie Campbell:
- **Website** – Diana Cruz: Working on the website. Most of next year events are ready to upload. Could use a few more pictures. Need permission to use speakers website pictures. Carol indicated the picture with permission of the instructors are available and will work with Diana. The initial version will go up tomorrow and Programs will review and forward pictures, etc. as needed.

Unfinished Business

- **Checks to FISH** - Stephanie Harland: The checks have been written totalling \$16,694. A giant check has been created for the presentation ceremony.
- **Constitution and Bylaws Review and Policies and Procedures Review:** - Su Holmes & Dennis Morgan: Do we reorganize the board from Officers and Committee Chairs to Officers and elected Directors? After discussion Alvera moved that we recommend a move to a board of directors and officers. Hand count. 14 yes. 8 No. 5 Abstentions. Based on that vote the Committee will proceed with identifying language changes to bring back to the June Board Meeting. Linda Pritchard and Stephanie Harland were added to the review committee.
- **End of Year Money** - Stephanie Harland: All monies need to be turned in at the Joint Meeting.
- **Donation Tracking** - Dennis Morgan: Please be sure all donations have been documented and submitted.
- **Budget Thoughts** - Dennis Morgan: Some personal thoughts as we prepare our budgets. 1) It is good to look at history as a starting point and then specifically identify the increases or decreases expected. 2) One of the things I personally struggle with is not turning in receipts for reimbursement. It is better to turn them in and then donate back rather than not turning them in. Otherwise the budget doesn't reflect actual cost and the next person may not have the capability of absorbing the cost. 3) One concern is holding receipts from one year to the next. We use cash basis accounting meaning that expenses and income need to be shown when they actually occur. In addition holding over also bypasses the safeguard of the board approving overages and distorts the next year budget.
- **Budget Overage Summary** - Stephanie Harland: She will prepare an overage summary to share at next month's Board Meeting..
- **Additional Sunshine** - Linda Pritchard: Linda read a great thank you from one of the judging candidates.

Meeting Adjourned: 7:52 pm

Next Board meeting: June 7th, 6 pm at Clark Regional Wastewater District, 8000 NE 52nd CT, Vancouver, WA.

Next Month's General Meeting: June 14th at Warehouse 23, formerly Red Lion at the Quay, ballroom. 100 Columbia St #102, Vancouver, WA 98660

Comfort Quilt Participants this Year

Ada Levins
Alice Pofahl
Alvera Gaskins
Anita Jern
Ann Robertson
Annabel Sagert
Anne Gillihan
Arden Shelton
Barb Carson
Bertie Bailey
Betty Muñoz
Bev McGuire
Bev Woodard
Birgitta Scofield
Bonnie Jackson
Bridget Noland
Candy Mackey
Carol Strong
Carolyn Nichols
Carolyn Walwyn
Catherine Kuehn
Cathy Binder
Cathy Taylor
Charlotte Mason
Christina Aguilar
Colleen Anthony
Colleen Garrison
Connie Doiel
Darlene Angelatos
Daune Spritzer
Dawn Smith
DeAnn Perrigo
Deb Mason
Deena Morgan
Dell Drake
Diana Stack Roberts
Diane Corbin
Diane Rutherford
Dianne Kane
Donn Lawty
Dortha Terrill
Evelyn Plamondon
Felida Friends
Freida Buller
Gale Schultz
Gina Nelson
Ginnie Beamguard
Glenda McCune
Hazel Greene
Helen Schuerman
Hilda Krebs
Jan Buzzi

Jan Warbington
Jane Dudley
Jane Ratcliff
Janice Harding Harris
Jill Dykehouse
Jim Scheurman
Jo Trout
Joan Lawty
Joanne Roth
Jodi Pruet
John Hatfield
Joy Morton
Judy Arnold
Judy Duncan
Judy Oakes
Karen DiModica
Karen Mack
Karen Streeter
Karmen Ray
Kate Griffith
Kathy Chiocca
Kathy Geyer
Kathy Stonich
Katiree Armstrong
Kaye Hill
Kim Carroll
Kristen Morgan
Ladonna Pasini
Laura Stephens
Laurel Koch
Linda Bryant
Linda Doughty
Linda Guenther
Linda Heglin
Linda Lyons
Linda Padilla
Linda Richman
Lisa Link
Lori Winn
Lorraine Spreadborough
Louanne Fuller
Louise Sethmann
Lyn Nelson
Lynn Miller
Lys Leitner
Maggie Barr
Marcy Shindler
Marilyn Cornett
Marsha Gregor
Martha Shehorn
Marvalee Nance
Mary Dougherty

Mary Morey
Mary Reed
Mary Sanderson
Mary Wenger
Maxine Kinne
Melba Zelke
Meredith Reid
Monique Clark
Nancy Tubbs
Naomi Lynch
Nina Bailey
Nona Scheurer
Norma Beale
Norma Harvey
Norma Shamberger
Pam Grindell
Pam Klase
Pat Gale
Pat Mathison
Pat Rushford
Pat Stephens
Patti Puckett
Patty Lodmell
Paula Albee
Peggy Muhly
Peggy Nelson
Phyllis McIntosh
Rae Levine
Randy DeKraai
Rebecca Paris
Rita Allen
Rita Brizendine
Robbe Sipe
Robbie Bertram
Rosanne Hatfield
S. Ainsworth Smith
Sandi Miller
Sandie Hollister
Sandy Emerson
Sandy Jandik
Sara Striker
Sara Waldal
Shannon Isbell
Sharleen Rainville
Sharon Bishop
Sharon Lowe
Sharry Olmstead
Shelly Brands
Sheri Baglio
Shirley Brandenburg
Shirley Ezetta
Sonja Hughes

Stephanie Harland
Stephanie Haythornthwaite
Su Holmes
Su Scott
Sue Richard
Susan Hudson
Susan Lopera
Suzi Grunau
Teen Outreach
Teresa Palmer
Terry Knott
Thomas Park
Tina Zaccanti
Virginia Will
Wilma Scott

Beverly Woodard Designs
Blue Heron Quilts
By the Vines Quilting
DELL-ightful Quilts
Just for Fun! Quilting
Quilted Treasures
Quiltthyme Studio
SH Quilted, LLC
She Quilts It
**Vera Lane Custom Quilting &
Embroidery**